



Long Island Library Resources Council

Presented by: Sharper Training Solutions, Inc.

Advanced Microsoft Excel

Friday, August 27, 2010
Farmingdale Public Library
1:30 p.m.-4:00 p.m.



Using Microsoft Excel, the world's most popular spreadsheet program, learn the advanced features of the software including: PMT Function, Subtotals, VLOOKUP function, Conditional Formatting, Hyperlinks, Data Verification, Linking Worksheets with Formulas, Absolute Cell Reference and more. Prerequisite: Intermediate Microsoft Excel or equivalent knowledge.

Software version: Microsoft Excel 2007

This workshop is limited to 12 participants and no more than 2 participants per institution.

Registration Form
Advanced Microsoft Excel
August 27, 2010

Name: _____ Email: _____

Institution: _____

Phone: _____ Fax: _____

FEE: ___\$25 Member ___\$55 Non-member

Please return this form along with a check payable to LILRC by **August 20, 2010** to:

LILRC/CE

627 N. Sunrise Service Rd.

Bellport, NY 11713

Questions: 631-675-1570 ext.206