

LILRC

Mission statement: The Long Island Library Resources Council (LILRC), one of nine New York State Reference and Research Library Resources Systems (3Rs), is a multi-type membership organization that fosters and enhances resource sharing and other cooperative activities among diverse libraries in Nassau and Suffolk counties. An organization chartered and funded by the State, LILRC is also committed to working with library systems and associations in the region and throughout New York, and with the Division of Library Development of the New York State Education Department, to further its goals.

The Council informs members about technological, legislative, political, social, cultural and other developments as they affect libraries. It provides continuing education opportunities and enables member libraries to take advantage of cost-effective means of accessing information resources to better serve their constituencies.

Active committees, composed of library and Council staff members, assure wide participation in LILRC activities and development of programs pertinent to the needs of the membership. LILRC assumes an advocacy role in representing to the Legislature, the business community, and the public at large the value and services of all types of libraries.

Long Island Library Resources Library Council Plan of Service 2011-2016									
Elements	Goal Statements	Intended Results	Evaluation methods	11/12	12/13	13/14	14/15	15/16	
ELEMENT I: RESOURCE SHARING									
I. a. Cooperative collection development	Academic libraries will be able to enhance collections in specified areas and other libraries will have access to these materials.	Academic libraries will strengthen and improve collections, save money on purchases of specialized materials; and these materials that might not otherwise be accessible will be available to Long Island libraries via OCLC Resource Sharing Service.	Library reports on items purchased; interlibrary loan statistics.	■	■	■	■	■	
I. b. Catalog services	Member library and library system holdings information will be accessible to all users via a web-based regional union catalog/union list of serials.	All libraries will have their holdings included in LILCat (Long Island Library Catalog), the OCLC Worldcat-based group catalog.	Number of titles and holdings accessible in LILCat.	■	■	■	■	■	
I. c. Delivery	Member libraries will continue to receive materials via electronic delivery.	Satisfactory speed of delivery of library materials transported in the region.	Turnaround time will be analyzed and compared by using available online statistics.	■	■	■	■	■	

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I. d. Interlibrary loan	<p>ILL will remain collaborative and reciprocal because libraries in the region will be informed of the proper ILL standards, protocols, policies and procedures and will be able to implement.</p> <p>Member libraries will be able to pay for medical ILL through use of Medical Information Services Program (MISP) funds.</p>	<p>A variety of options and tools will be introduced to member libraries to make ILL available and affordable.</p> <p>Member libraries will be able to acquire medical materials.</p>	<p>List of ILL options available and number of member libraries participating in each.</p> <p>Report on distribution of MISP funds.</p>	■	■	■	■	■
I. e. Regional Digitization Program	<p>Continue to support LILRC Regional Digitization Program, which serves as a central access point for all digitized materials in the region.</p> <p>Continue to support all other digitization initiatives in the region.</p>	<p>Archivists, librarians, historians, and others will continue to be trained in using OCLC CONTENTdm to develop digitization projects such as <i>Long Island Memories</i>.</p> <p>Participating libraries will benefit from central hosting of digitized content via OCLC CONTENTdm.</p> <p>Member libraries will be able to digitize materials utilizing equipment offered via the Regional Scan Center.</p>	<p>Number of digitization training offered.</p> <p>Number of libraries that join the digitization program.</p> <p>Number of collections and items hosted in OCLC CONTENTdm.</p> <p>Track usage of Regional Scan Center equipment.</p>	■	■	■	■	■
I. f. Research Loan Program (RLP)	<p>Authorized library users will be able to borrow materials directly from participating libraries in the region.</p>	<p>Participating member libraries will be able to offer borrowing privileges at other participating libraries to library users whose research needs are not met by their home library.</p>	<p>Number of participating libraries; statistics on number of RLP cards issued.</p>	■	■	■	■	■

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ELEMENT 2: SPECIAL CLIENT GROUPS								
2. a. Hospital Library Services Program (HLSP)	To provide the full range of LILRC services to HLSP participating libraries through arranged consortial database subscriptions, access to quality health information, training and professional development, and assistance to HLSP librarians in providing current awareness and information services to health care professionals.	<p>Provide broadest possible support for medical information and increase number of libraries that subscribe to health-related databases as funding allows.</p> <p>Maintenance of DOCLINE to support medical interlibrary loans.</p> <p>Sponsor Medical Library Association (MLA) continuing education courses annually including webcasts, teleconferences, and in-person hands-on trainings.</p> <p>Increase knowledge and improve skills and technical competencies of HLSP librarians through computer training courses available through LILRC.</p> <p>Regularly communicate with HLSP librarians via Newsletter, email, and committee meetings.</p>	<p>Track percentage of participation.</p> <p>Enumerate benefits to program participants.</p> <p>Tally interlibrary loans filled electronically.</p> <p>Complete and compile MLA evaluation forms.</p> <p>Count number of programs and participants.</p> <p>Count number of topics, website reviews, and interviews with new HLSP librarians in Newsletter.</p>	■	■	■	■	■
2. b. Documentary Heritage Program (DHP)	Libraries and historical repositories in the region will have the knowledge that will allow their materials to be made available to the public and be preserved for future generations.	<p>Information about the New York State Archives Documentary Heritage Program will be provided.</p> <p>Information about available grants will be provided.</p> <p>Workshops on making materials accessible to the public will be presented.</p> <p>Expertise, knowledge and advice from the DHP Advisory Committee will be shared with member libraries and historical societies.</p>	<p>Provide forms to track evaluation scores for training programs.</p> <p>Track number of people trained.</p> <p>Track type of library, number of libraries and historical organizations represented at training workshops.</p>	■	■	■	■	■

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2. c. Conservation and Preservation Program	Endangered library and historical materials will be saved and made available for the public benefit and use.	<p>The Conservation/Preservation Committee will develop high quality continuing education in the field of conservation and preservation of library and historical materials.</p> <p>Information about grants provided by the New York State Library that will enable the organizations to implement Conservation/Preservation projects will be provided.</p>	<p>Provide forms to track evaluation scores for training programs.</p> <p>Track number of people trained.</p> <p>Track type of library, number of libraries and historical organizations represented at training workshops.</p>	■	■	■	■	■
ELEMENT 3: PROFESSIONAL DEVELOPMENT AND EDUCATION								
3. Professional development and education	<p>LILRC will be a leader in providing high quality continuing education for its member libraries and library systems so that library staff will have the knowledge and skills necessary to provide enhanced and innovative library services to users.</p> <p>Expand continuing education courses by identifying and utilizing affordable web-based training technologies.</p>	Library staff will be able to attend in-person and web-based continuing education courses on a wide range of topics—both technical and applied skills—taught by local, regional and national experts.	<p>Continuously determine the continuing education and training needs of members through surveys, course evaluations, and informal contacts.</p> <p>Topics, number of courses, and attendance will be tracked and analyzed on a quarterly basis.</p>	■	■	■	■	■
ELEMENT 4: CONSULTING AND DEVELOPMENT SERVICES								
4. a. Consulting services	LILRC staff are available to provide answers or referrals to all questions that relate to library resources, technology, management, etc.	Member libraries and library staff will be able to benefit from regional resources as well as state and national resources through cooperative arrangements available through LILRC.	<p>Number of questions answered.</p> <p>Member satisfaction survey.</p>	■	■	■	■	■

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<p>4. b. Research and development</p>	<p>LILRC will seek out, encourage, promote, facilitate, and lead cooperative ventures with all types of libraries.</p> <p>LILRC will explore, identify, and incubate innovative technologies, theories, methods, original research, and programs for library use.</p>	<p>Libraries will be able to strengthen existing library resources and services and establish new ones, through coordination of cooperative activities.</p> <p>A Librarians' Knowledge Base will be created and maintained as a regional repository for knowledge sharing by librarians.</p> <p>LILRC will provide a testing environment for new and relevant technologies, programs, and pilots for member libraries to improve outreach, workflows, or services to its users.</p>	<p>List of activities and services with multiple partners coordinated by LILRC.</p> <p>Reports by participants of on value of coordinated activities.</p> <p>Number of participants and resources created.</p> <p>Number of technology tools provided.</p> <p>Number of programs and pilots.</p>	■	■	■	■	■
ELEMENT 5: COORDINATED SERVICES								
<p>5. a. Digitization - New York Heritage</p>	<p>Continue to enhance the regional digitization program through which participating libraries are able to digitize collections documenting the rich history of the Long Island region, which is accessible through the state-wide portal New York Heritage.</p>	<p>LILRC members will reach a wider statewide audience by sharing digitized collections online and library users will be able to access collections from across New York State through one website.</p>	<p>CONTENTdm usage statistics for collections, Google Analytics statistics for web site usage, number of collections, number of contributing institutions, number of total collections.</p>	■	■	■	■	■
<p>5. b. Group Purchasing Program</p>	<p>Making electronic information and innovative library services affordable to member libraries.</p>	<p>Member libraries will be able to benefit from group purchasing of databases and services at substantial discounts.</p>	<p>Number of participating libraries.</p> <p>Number of products and services.</p>	■	■	■	■	■

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ELEMENT 6: AWARENESS AND ADVOCACY								
6. Awareness and advocacy	Libraries and library systems will be recognized and gain increased support for the contributions they make to education, health care, economic development, culture and civic involvement.	LILRC will provide a leadership role in enhancing the community's knowledge and perception of libraries of all kinds. LILRC will advocate for libraries and library systems in the Long Island region, bringing the concerns of libraries to appropriate legislators and other officials. LILRC Board and members will be knowledgeable about needs and issues affecting libraries at the local, state, and federal levels so that they can advocate effectively for enhanced library services.	Statistics on contact with elected officials. Number of articles and stories about libraries that appear in local media.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ELEMENT 7: COMMUNICATION AMONG MEMBER LIBRARIES AND LIBRARY SYSTEMS								
7. Communication among member libraries and library systems	Libraries within the region will have knowledge of LILRC and each other's policies, procedures, programs and services so that they may improve the quality of information services provided.	Through a variety of formats, member libraries will share and obtain expertise and perspective that will enhance individual libraries and LILRC as a whole. Member libraries will be well-informed and make more use of LILRC programs and services.	Number of Newsletter distributed. Number of meetings of advisory committees.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ELEMENT 8: COOPERATIVE EFFORTS WITH OTHER LIBRARY SYSTEMS								
8. a. Schools and public library systems	Continue serving on school library system councils and advisory groups, collaborate on developing professional continuing education activities, and explore the opportunity for joint projects when	Member libraries will benefit from new or enhanced LILRC services only made possible through collaboration with the two public library systems and three school library systems on Long Island.	Number of School Library System Council meetings. Number of public library directors' meetings. Number of joint professional development activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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	appropriate. Continue participating in regular meetings of public library directors in Nassau and Suffolk counties.							
8. b. New York Alliance of Library Systems (NYALS)	Continue LILRC's participation in the New York Alliance of Library Systems (NYALS) activities including its annual retreat.	Broaden LILRC's knowledge of and increase opportunities for collaboration with all library systems throughout the state.	Number of conference calls, participation at retreats, etc. Number of collaborative activities and projects.	■	■	■	■	■
ELEMENT 9: ADMINISTRATIVE AND SUPPORT SERVICES								
9. Administrative and support services	LILRC will achieve and maintain the most effective and efficient use of its human, fiscal, and physical resources in order to provide a high level of service to its members.	Member libraries will benefit from a LILRC staff that has the equipment, training, and professional skills and support needed to maximize their efficiency and effectiveness. Member libraries will benefit from LILRC's excellent fiscal management of all income and expenditures.	Yearly survey of membership. Frequency and number of compliments or complaints about LILRC services. Audit report; Yearly analysis will indicate that grants are completed on time and on budget.	■	■	■	■	■

Approved by LILRC Board: March 20, 2012