

# **LONG ISLAND LIBRARY RESOURCES COUNCIL**

## **CONSTITUTION**

### **ARTICLE I**

#### Section 1

The name of this organization shall be the Long Island Library Resources Council, Inc.

#### Section 2

The area to be served by this Council shall include Nassau and Suffolk Counties, New York.

### **ARTICLE II: PURPOSES**

#### Section 1

The purposes of this Council shall be to:

- 1) Improve and develop reference and research resources and services within Nassau and Suffolk Counties.
- 2) Further interlibrary cooperation, communication and sharing of materials within the area of this Council.
- 3) Cooperate with institutions and organizations outside the geographic area to further these aims.

#### Section 2

In the pursuit of these purposes and aims, the Council shall initiate, promote and support such research studies and projects which may lead to a knowledge of available resources and services and provide the means for increased interlibrary cooperative plans and services.

### **ARTICLE III: MEMBERSHIP**

#### Section 1

Any of the following organizations which participate in some form of regional resource sharing such as interlibrary loan, on-site access to materials etc., and which meet the requirements of the Commissioner of Education's Regulation 90.5 (b)iii are eligible for membership:

- 1) Approved public library systems within the chartered service area of the Long Island Library Resources Council, Inc.
- 2) Any chartered institution of higher education whose library meets State Education Department standards, except that any chartered institution of higher education whose library does not meet departmental standards shall be eligible for membership when it submits to the Department a five-year plan for the realization of the standards, such plan bearing the signed approval of the head librarian, the president and the academic dean of the institution.
- 3) Any hospital whose library meets the standards established by the Board of Regents, except that any hospital whose library does not meet the standards established by the Regents shall be eligible when it submits to the Commissioner of Education a five-year plan for the realization of the standards, such plan bearing the signed approval of the head of the governing board of such hospital.
- 4) Any public, free association or Indian library which is a member of a public library system, library of an educational agency, library of a non-profit organization, or other special library that provides services within the area served by the system.
- 5) Any other institution, agency or organization that can demonstrate a need to provide improved reference and research services to its users and/or can demonstrate how it can contribute to the improvement of library resources presently available to the research community.

Applications for membership must be approved by the Board of Trustees and the Commissioner of Education, and confirmed by payment of the annual membership fee.

#### Section 2

Institutions or organizations not meeting the Commissioner of Education's requirements, business corporations, and

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other organizations and institutions sympathetic to the purposes of the Council may become non-voting affiliate members upon payment of the annual dues.

### Section 3

Retired librarians may become non-voting affiliate members upon payment of the annual dues.

## **ARTICLE IV: DUES AND CONTRIBUTIONS**

### Section 1

Members shall pay annual dues, as established by the membership, and with the payment shall notify the Council of the name of the delegate who will cast any votes on behalf of that institution.

### Section 2

If a change in the dues structure is contemplated, notice of the proposed change must be included in the notice of the annual meeting. After discussion by the delegates present at the annual meeting, a mail ballot will be sent to the membership for voting on the proposed change within 10 business days of the Annual Meeting. These ballots must be postmarked for return no later than 10 business days after the initial mailing.

### Section 3

Approval in change of dues structure will be by the majority of those ballots returned by mail.

### Section 4

Contributions or gifts may be accepted by the Council for the advancement of the purposes of the Council as set forth in Article II of the Constitution.

## **ARTICLE V: ADMINISTRATION**

### Section 1

The administration of the affairs of the Council shall be vested in the trustees of the Council.

### Section 2

The number of trustees of this Council shall be at least twelve, not more than fifteen, elected by the members of the Council.

### Section 3

Membership on the Board of Trustees shall be limited to representatives of member institutions with the exception of three members-at-large.

### Section 4

Trustees shall include from each County at least one person associated with each of the following: a public library, the library system, a special library, the academic library reporting the largest number of volumes, and another college or university library, and the school library system. At least one of the types of institutions listed above from each County may be represented by a lay person.

### Section 5

A trustee may serve more than one term, but not consecutively.

### Section 6

A vacancy in the term of any trustee shall be filled by appointment until the next annual election. A trustee so appointed shall be eligible under Section 5 for election to one five-year term.

## **ARTICLE VI: MEETINGS**

### Section 1

The Council shall hold at least one regular meeting each year, a fall meeting which shall be the annual meeting for the election of trustees.

### Section 2

Meeting dates shall be determined by the trustees, and the membership shall be notified in writing of the date of any such meeting and the nature of the business to be transacted at least fifteen days prior to the date of the meeting.

### Section 3

Additional meetings will be called at the discretion of the trustees, or upon written request of ten members, and the provisions of Section 2 of this Article shall pertain in regard to notification of the membership of the additional meetings.

### Section 4

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The Board of Trustees shall meet no fewer than six times per year.

**ARTICLE VII: VOTING**

Section 1

Each member shall be entitled to one vote as stated in Article IV.

Section 2

Quorums required for the transaction of business shall be defined in the Bylaws.

Section 3

Each voting delegate may designate, in writing, another member of the same institution to vote on behalf of that institution.

Section 4

A decision of the majority at any meeting of the Council shall be binding upon the Council, subject to such conditions and exceptions as are provided elsewhere in the Constitution.

**ARTICLE VIII: BYLAWS**

Bylaws may be adopted, amended, suspended or rescinded by a majority vote of the trustees.

**ARTICLE IX: AMENDMENTS**

This Constitution may be amended by a two-thirds vote of the members voting at any meeting of the Council, provided that written notice of the proposed change or the substance thereof be sent to the entire membership at least fifteen days prior to the date of the meeting.

Approved: March 10, 1966

Amended: December 17, 1968, December 2, 1970, December 11, 1973, November 18, 1982, November 17, 1983, November 10, 1988, November 20, 2003; November 16, 2006; November 15, 2007, November 18, 2010

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